

# Rapid Screening Clinic Checklist

- 1.** Perform risk assessment: 
  - A. Identify high risk settings (i.e. work areas that are confined spaces, or where employee cannot reasonably maintain physical distancing).
  - B. Estimate the population in high risk areas and the baseline scope for rapid screening.

---

- 2.** Validate and secure the required resources (manpower) for the clinic.

---

- 3.** Gather the proper medical and safety equipment.

---

- 4.** Validate and order the quantity of testing equipment required.

---

- 5.** Determine data privacy & consent requirements.

---

- 6.** Establish process and system to log and store test results.

---

- 7.** Screening location: 
  - A. Define location and logistics/materials for the clinic.
  - B. Design layout ensure maximum safety of resident employees.

---

- 8.** Put in place the cleaning plan for the clinic.

---

- 9.** Determine the booking strategy (reservation and/or walk-in).

---

- 10.** Develop a communication plan for awareness & deployment.